



MAASAI MARA UNIVERSITY

**REGULAR UNIVERSITY EXAMINATIONS
2023/2024 ACADEMIC YEAR
FOURTH YEAR FIRST SEMESTER
SCHOOL OF EDUCATION
BACHELOR OF EDUCATION**

**COURSE CODE: EDA 4105-01
COURSE TITLE: EDUCATIONAL
ADMINISTRATION AND LEADERSHIP**

DATE: 13/12/2023

TIME: 1430-1630 HRS

INSTRUCTIONS TO CANDIDATE

Answer question 1 **(ONE)** and any other **two** questions

This paper consists of 2 printed pages. Please turn over

Question One (Compulsory)

- a) Discuss any **five ways** in which management and leadership support each other in the achievement of desired results in a school **(10 marks)**
- b) i. Briefly describe the Hawthorne Experiment conducted by Elton Mayo **(5 marks)**
- ii. Elaborate **five ways** in which a principal may apply findings from the Hawthorne experiment to improve teacher work productivity at school **(5 marks)**

Question Two

- a) Discuss any **five** circumstances that may necessitate a principal to apply autocratic leadership style in a school **(5 marks)**
- b) Explain **five** ways in which Curriculum Support Officers (CSOs) assist secondary school principals in their effort to improve learning outcomes in their institutions **(5 marks)**
- c) Discuss **five** ways in which a bureaucratic system of administration ensures that school administration is fair, rational and predictable to employees **(5 marks)**

Question Three

- a) Discuss any **five** factors that may contribute to teachers' resistance to changes introduced by the school principal **(5 marks)**
- b) As a school principal, discuss any **five** strategies you would apply to promote upward communication from students **(5 marks)**
- c) Discuss any **five** strategies a principal may apply to promote Henry Fayol principal of initiative among teachers **(5 marks)**

Question Four

- a) Discuss any **five** considerations that may guide a principal in choosing the best strategy to fundraise for needy students **(5 marks)**
- b) Discuss any **five** ways a principal may apply Herzberg's hygiene factors to promote teacher job satisfaction **(5 marks)**
- c) Discuss any **five strategies** a principal may apply to promote uptake of technology in the implementation of Competency Based Curriculum **(5 marks)**

Question Five

- a) Using appropriate examples, discuss **five** administrative issues that hinder principals from effectively discharging their duties **(5 marks)**
- b) Illustrate any **five** strategies that a principal may apply to maintain harmonious working relationship with the school Board of Management **(5 marks)**
- c) Discuss **five** strategies that principals may use to prevent recurring incidences of burning of secondary schools in Kenya **(5 marks)**

/END/