



# **MAASAI MARA UNIVERSITY**

**REGULAR UNIVERSITY EXAMINATIONS**

**2022/2022 ACADEMIC YEAR**

**FOURTH YEAR FIRST SEMESTER**

**SCHOOL OF EDUCATION**

**BACHELOR OF EDUCATION**

**COURSE CODE: EDA 4105**

**COURSE TITLE: EDUCATIONAL  
ADMINISTRATION AND LEADERSHIP**

**DATE: 15<sup>TH</sup> DECEMBER, 2022**

**TIME: 0830-1030**

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## **INSTRUCTIONS TO CANDIDATE**

Answer question 1 (ONE) and any other two questions

### **Question One (Compulsory)**

- a) Using **any four** examples applicable in secondary schools, differentiate educational administration from educational management **(8 marks)**.
- b) Demonstrate **any four** ways that the bureaucratic model provides an impartial system of school administration **(8 marks)**.
- c) Discuss **any four** strategies that a principal may apply to promote Henry Fayol's principal of Espirit de Corps in school administration **(8 marks)**.
- d) Elaborate **any three** ways a principal may use the findings from the Hawthorne studies to improve school administration **(6 marks)**.

### **Question Two**

- a) Explain **five** ways in which a secondary school address Herzberg's theory hygiene related factors to motivate the school's non-teaching staff **(10 marks)**.
- b) Using appropriate examples, discuss the **five** sources of power for a head of department in a school **(10 marks)**.

### **Question Three**

- a) Discuss **five reasons** why upward communication may be poor in a school **(10 marks)**.
- b) Illustrate **any five** benefits of involving students when formulating rules and regulations guiding their discipline **(10 marks)**.

### **Question Four**

- a) Discuss **any five** considerations that should be taken into account when choosing the best alternative when making a decision in educational institution **(10 marks)**.
- b) As a principal, discuss any five strategies you would apply to promote harmonious working relationship with the school Board of Management **(10marks)**.

### **Question Five**

- a) "Whenever a new programme is introduced in secondary schools, a number of teachers resist its implementation". Explain five reasons why this form of teacher behaviour occurs in these institutions **(10 marks)**.
- c) Discuss **five** challenges a principal may encounter for avoiding regular meetings with teachers **(10 marks)**.

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